

AGENDA

ANNUAL COUNCIL MEETING

Date: Tuesday, 15 May 2018

Time: Meeting to commence immediately following the Extraordinary Council meeting which will start at 7pm

Venue: UKP Leisure Club, Avenue of Remembrance, Sittingbourne, Kent ME10 4DE

Quorum = 16

Pages

1. Emergency Evacuation Procedure

If the fire alarm sounds, guests must leave via one of the fire exits clearly marked in the room.

Your assembly point is in the car park. Stay calm and evacuate the building as quickly as possible. Please do not stop to gather your belongings.

2. Prayers

The Mayor's Chaplain will offer prayers, after which the Mayor will welcome guests to the meeting.

3. Apologies for Absence

The Chief Executive will announce any apologies for absence from Members.

4. Appointment of Mayor

To confirm the appointment of Councillor Samuel Koffie-Williams as Mayor for the civic year 2018/19.

The Mayoral party will now retire for re-robing.

5. The Forthcoming Mayoral Year

The new Mayor will outline the forthcoming Mayoral year, including their chosen charities.

6. Vote of Thanks to Retiring Mayor

A vote of thanks will be given to the retiring Mayor, Councillor Prescott and the retiring Mayoress, Mrs Prescott.

The retiring Mayor is invited to say a few words about their Mayoral Year and to present gifts.

7. Appointment of Deputy Mayor

To confirm the appointment of Councillor Ken Ingleton as Deputy Mayor for the Civic Year 2018/19.

8. Appointment of Mayor's Cadet

The Mayor will announce the appointment of his Cadet for the forthcoming civic year 2018/19 and will present the cadet with the official badge.

9. Appointment of Mayor's Chaplain

The Mayor will announce the appointment of his Chaplain for the forthcoming civic year 2018/19.

10. Concluding Prayers

The Mayor's Chaplain will say prayers after which guests and members of the public are asked to remain standing whilst the official party withdraws.

Members are reminded that the Annual Council meeting will reconvene tomorrow evening Wednesday 16 May 2018 at 7pm in the Council Chamber, Swale House, Sittingbourne to conclude its business.

Issued on Friday 4 May 2018

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of Council, please visit www.swale.gov.uk

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